



## Oakland Touchdown

Location: 04-Ala-80-1.6/2.7

Client Name: CalTrans

Run date 16-Feb-13

Time 6:12 PM

### Daily Diary Report by Bid Item

Contract No. 04-0120L4

Diary #: 149 Const Calendar Day 48

Date: 26-Oct-2009 Monday

Inspector Name: Ghafghazi, Ben

Title: Resident Engineer

Inspection Type:

Shift Hours:

Break:

Over Time:

Federal ID:

Location:

Reviewer: Ghafghazi, Ben

Approved Date: 27-Oct-09 Status: Approved

#### Weather

Temperature 7 AM

12 PM

4PM

Precipitation

Condition Clear

Working Day ☒ If no, explain:

#### Diary:

Dispute

##### Office work

- Contractor's controlling operation this week: To DP: Work Complete To CW: EBF1 Prestress Caps, Girder & Deck
- Conducted the safety meeting. Chris Young talked about "The Ideal Desk Work Site" when sitting at a computer terminal. No major safety issues were reported for last week. Ernie Schultz will be on vacation all week. Following the safety meeting discussed SWPPP issues and field related BMPs. No major issues were identified. We continued the meeting with work update on the District and Structures field activities. Class 1 and ordinary finish on WB, Prestressing and barrier rails on the EB structure, lost deck removal in cells of WB on going.
- Signed CCO and Memo for CCO 64-2 for additional funds to DO.
- Reviewed and approved the WSWDs # 113 and Weekly Status to go to MCM.
- Reviewed and signed C-93 for CCO 129 and sent the CCO for circulation.
- Reviewed and sent out CCO 64-3 for circulation.
- Amer signed CCO #115-2 for additional funds to go to DO.
- Provided an updated CCO log to Amer, force account CCOs only.
- Received Lost Control Survey Report from Tom Allison of Chartis Insurance for the OCIP site visit performed on Thursday October 22, 2009.
- Sent out the Excess Leave Hours Reduction Plan spreadsheet to Richard Duncan and Hovik and asked them to comply.
- Met with Steve Costado of TRS at 2:30 p.m.. Provided him with a list of EWFA CCOs and went through our EWB process. Arranged for his accessing the files, and access to the building with Marlin so he can perform his audit work of CCO files.
- Had a meeting with Amer and the Leads to go over the EWB processing practice for the project. There are a number of EWBs that can not be paid because we either have no record of the work, the diaries are incomplete, the EWAs are not approved and an array of other issues that are preventing the EWBs to be paid in a timely manner. Following the meeting, sent out an email to all Leads, and Seniors requiring the following:  
"All,

In order to streamline, and to expedite our existing EWB processing practice, we have employed the following procedure for handling the EWBs effective immediately:

1. Maged Armanuse will pick up the Extra Work Authorizations (EWAs) from MCM's office every morning. He logs the EWAs in a spreadsheet that he will keep and maintain,
2. Maged will provide all EWAs (Structures and District) to Jeff Finn. Jeff will organize the EWAs by CCO number and will place them in a binder. Jeff will give the binder for each CCO EWAs to appropriate Lead Engineer.



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3. The Lead Engineer will distribute the EWAs (comes in three copies) to the appropriate inspectors, who have watched the CCO, for review and approval. The inspectors will sign the EWAs (if they agree with them) and will attach a copy of their Daily Diary to each EWA and give them back to the Lead Engineer. The Lead Engineer will provide these documents to Jeff. The turnaround time is 48 hours.
4. Jeff will keep the daily diary and one copy of the approved (signed) EWA and give the other two copies to Maged. Maged will send to MCM.
5. If the inspectors do not agree with the EWA for any reason, they should not sign the EWAs. They should write a note as to why they do not agree and give the EWAs to the Lead Engineers. The Lead Engineer will give the information to Jeff. Jeff will provide the rejected EWAs to Richard Duncan and Richard will reject the EWB related to this EWA. “